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Maria G. Ott, Ph. D.
Superintendent

October 28, 2010

Dear Parent/Guardian:

This letter is to notify you that your child is eligible for Supplemental Educational Services (SES) under the *No Child Left Behind* Act of 2001.

Why is your child eligible for Supplemental Educational Services?

Students from low-income families at continuing PI schools, whose parents did not select a public school choice option, are eligible for free SES. These services are classes or tutoring which occur outside the regular school day with educational providers approved by the State Board of Education. If the number of eligible students who apply for the SES program exceeds the financial resources available, the lowest achieving students from low-income families will receive SES first.

What are Supplemental Educational Services?

Supplemental educational services are additional academic instruction designed to increase the academic achievement of your student. These services, which are in addition to instruction provided during the school day, may include academic assistance such as tutoring, remediation and other supplemental academic services that are consistent with the content and instruction used by Rowland Unified School District. SES must be high quality, research based and specifically designed to increase student academic achievement. [Section 116(e)(12)⁹; 34 C.F.R. 200.45(a)]

How do I learn more about getting SES for my child?

- Enclosed are: The list of SES Providers for Rowland Unified School District and the Parent Request for Supplemental Educational Services Form.
- Once you have selections for at least 3 providers for tutoring your child, please fill out the Parent Request for Supplemental Educational Services Form completely and return it to the school office or Special Projects.

When will my child begin tutoring?

- Upon receipt of the Parent Request for Supplemental Educational Services Form, the Office of Special Projects/GATE will notify the providers of your choices.
- The provider will contact you and a contract will need to be signed between you and the provider before tutoring begins.
- Tutoring can begin anytime after the contract has been signed with the provider.

If you are interested in SES, please review the attached list of providers willing to serve the district. Then, complete and return the attached SES application form to the Office of Special Projects by November 29, 2010. If you need assistance in making a selection of an SES provider(s) for your child (ren), please contact the Director of Special Projects/GATE at (626) 854-8390.

Sincerely,

Dr. Maria G. Ott
Superintendent

Board Vision: The Rowland Unified School District promotes, expects, and accepts nothing short of excellence.
We have a collective commitment to be the best school district in California.

Mission: The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.

ROWLAND UNIFIED SCHOOL DISTRICT

Office of Special Projects/GATE

Parent Request for Supplementary Educational Services Form

Student's Name: _____ Phone # _____

Student's Address: _____

Home School: _____ Grade (circle) K 1 2 3 4 5 6

As the parent/guardian of this student, I have selected the following agency/provider to provide tutorial support:

First Choice: _____

Second Choice: _____

Third Choice: _____

I understand that:

1. My student must regularly attend the program. If he/she is consistently absent, my student will be dropped from the program.
2. The district is only obligated to pay up to \$1,198.09 for services I have selected.
3. If I cancel the service with the provider during the current school year, I will be allowed to select another provider up to the total allocation per student.
4. Tutorial services will terminate on April 1, 2011 or until my student has utilized the funds for his/her tutorial, support, whichever comes first.
5. Any transportation costs to and from the tutors/supplemental services provider's locations are the responsibility of the parent.
6. I must attend a meeting with a representative of the agency/provider and the school's representative to establish goals for my student.

If the number of eligible students who apply for the SES program exceeds the financial resources available, the lowest achieving students from low income families will receive SES first.

Parent Signature

Date

Must be postmarked or returned by November 29, 2010 to:

**Rowland Unified School District
Office of Special Projects/GATE
1830 S. Nogales Street
Rowland Heights, CA 91748**

